

COMMENT ON THE UPDATED CITY OF CAPE TOWN CONTRIBUTIONS POLICY 2026

The City's Technical Partnerships Unit (TPU) is updating the Contributions to the City of Cape Town Policy (Policy Number 41636) first drafted in 2015.

About the draft policy

The City of Cape Town is reviewing and updating the Contributions Policy, originally adopted in 2015. The revised policy provides a clear framework for how the City receives, assesses and manages contributions from external parties. These include technical assistance, grants and donations, while clarifying activities that fall outside the scope of the Policy, such as sponsorships and piloting initiatives. The updated Policy aligns with current legislation, governance requirements and City procedures.

The review has been undertaken because the existing Policy no longer reflects the complexity of contributions received by the City. Over the past decade, new processes have been introduced, creating inconsistencies between the Policy and supporting procedures. The updated Policy simplifies processes, improves transparency, strengthens governance and makes it easier for City officials, residents, businesses and development partners to understand how contributions should be managed.

Why is the Policy being updated?

The Policy is being updated to:

1. Align with current legislation, governance requirements and City procedures.
2. Reflect the new SOPs and guidelines that have been developed since the drafting of the original policy.
3. Remove inconsistencies and outdated provisions contained in the 2015 policy.
4. Improve transparency, efficiency, risk management and ease of doing business.
5. Provide clearer guidance for City officials and external stakeholders.

Expected outcomes

The revised policy will provide a simpler, clearer and more consistent framework for managing contributions to the City. It is expected to reduce administrative delays, strengthen compliance, minimise legal and financial risks, and improve collaboration between the City and organisations wishing to support municipal programmes and projects.

The revised Policy clearly explains:

- what constitutes a contribution;
- which activities fall outside the Policy;
- how contributions may be requested, assessed and accepted;
- how contributions must align with City priorities and legislation; and
- where further guidance can be found through supporting procedures and guidelines.

Have your say

Internal consultation with various City line functions helped shape and improve this draft policy. Now it is your turn to have your say.

Access the document here: <http://www.capetown.gov.za/haveyoursay> and at public libraries.

Comment period: 11 August 2026- 11 September 2026

Submit your comments by email to: Technical.Partnerships@capetown.gov.za or online:

<http://www.capetown.gov.za/haveyoursay>.

For general inquiries, please email: Technical.Partnerships@capetown.gov.za

Special assistance will be given to people who cannot read or write, people with disabilities and other disadvantaged groups who are unable to submit written comments to have their inputs or comments recorded and submitted to the municipality. Contact Anthea Bendie at 021 400 1450/ Anthea.Bendie@capetown.gov.za or Technical.Partnerships@capetown.gov.za.

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