



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

FINANCE: REVENUE DEPARTMENT

CIVIC CENTRE IZIKO LOLUNTU BURGERSENTRUM

12 HERTZOG BOULEVARD CAPE TOWN 8001 P O BOX 298 CAPE TOWN 8000
www.capetown.gov.za - ENQUIRIES: TEL 0860 103 089

RENEWAL APPLICATION FOR THE CITY'S BASKET OF BENEFITS - RATES REBATE AND INDIGENT RELIEF

Date	
Contract account number	
Business partner number	
Name of owner or applicant	
Contact number	
Name of owner or applicant	
Contact number	
Name of owner or applicant	
Contact number	
Name of owner or applicant	
Contact number	
Name of owner or applicant	
Contact number	
Property address	
Email address	

Dear Sir or Madam

PLEASE INDICATE HERE IF YOU ARE REAPPLYING FOR THE RATES REBATE OR INDIGENT RELIEF:

Applicants with a monthly income of R7 500 or less per month may qualify for indigent benefits. However, if your monthly income is R27 000 or less and you are dependent on a social grant or 60 years or older and dependent on a pension, you may qualify for rates rebate benefits.

BENEFIT CATEGORY	INDICATE THE BENEFIT YOU ARE REAPPLYING FOR
Indigent relief	☐
Rates rebate	☐

Indigent relief for applicants 60 years or older

In terms of the City's Credit Control and Debt Collection Policy, your indigent relief application will only be valid until 30 June 2026, which is the end of the current general valuation (GV) cycle. You must reapply for this benefit in light of the implementation of the new GV2025 with effect from 1 July 2026. Complete and submit the declaration section below with the proof of income of the parties who completed the current application and provided proof of income (for example the owner and spouse/

partner/heir/executor/administrator/trustee) to reapply for indigent relief benefits.

Rates rebate applications for the new general valuation cycle (GV2025) for owners dependent on pension or social grants for their livelihood

In terms of the City's Rates Rebate Policy, your current rates rebate is only valid until 30 June 2026. You must reapply for this benefit in light of the implementation of the new GV2025 with effect from 1 July 2026.

Complete and submit the declaration section below with your proof of income to reapply for the rates rebate for owners dependent on a pension or social grant for their livelihood with effect from 1 July 2026.

To reapply for (1) indigent relief benefits or (2) a rates rebate, the income to be declared is as follows:

1. Indigent relief

If you are employed:

- Proof of identity (such as your ID)
- Latest salary or wage payslip or a letter from an employer confirming your income
- If you are self-employed, a declaration stating how much you earn per month
- A bond statement for the last three months or a declaration confirming that you do not have a bond account
- A bank statement for the last three months or declaration confirming that you do not have a bank account

If you are unemployed:

- Proof of identity (such as your ID)
- A declaration confirming that you are unemployed
- A declaration confirming any source of income or no source of income
- A bank statement for the last three months or a declaration confirming that you do not have a bank account
- A bond statement for the last three months or a declaration confirming that you do not have a bond account

If you receive a social grant or pension:

- Proof of identity (such as your ID)
- If you are self-employed, a declaration stating how much you earn per month
- Proof that you receive a disability grant, maintenance grant or pension
- A bank statement for the last three months or declaration confirming that you do not have a bank account
- A bond statement for the last three months or a declaration confirming that you do not have a bond account

Details of the owner/applicant for which this application is being made, as well as his/her spouse or partner:

INITIALS AND SURNAME	RELATIONSHIP TO ACCOUNT HOLDER	ID NUMBER	GROSS MONTHLY INCOME R	SOURCE OF INCOME	EMPLOYED		PROOF OF INCOME	
					YES	NO	YES	NO

2. Rates rebate

- Proof of private pension
- Proof of investments/dividends
- SASSA slip/letter
- Proof of income of the owner and spouse/partner and past three months' bank statements for all banking accounts from all financial institutions

Proceed with the declaration below.

Declaration

I/we as the responsible person(s) for this property:

declare the following:

FINANCIAL INFORMATION		
MONTHLY INCOME	OWNER	SPOUSE/PARTNER
Monthly pension: Social state pension		
Private pension (attach proof)		
Disability grant/pension		
Interest on investments (attach bank statement)		
TOTAL INCOME		

INVESTMENTS	OWNER	SPOUSE/PARTNER
Name and type of investment:		
Other		

Applicant's name and surname	
Date	
Signature	

Declaration

By lodging this application, I hereby give consent to the City of Cape Town (City) to further process my personal information (including special personal information) to conduct a full credit check in order to assess this application. I acknowledge that the City may request any other documents it deems necessary to substantiate the application.

I further acknowledge that should it transpire that any information was knowingly/unlawfully/incorrectly recorded/supplied by me, the City of Cape Town has the right to withdraw any rebate/relief granted and recover any such rebate/relief. The City will raise interest on such accounts where such rebates/relief were fraudulently obtained, and reserves the right to take further action against any person/s that provided the false information.

I declare that all the required information has been provided and that all relevant documentation has been attached.

Kindly note: If you are acting on behalf of the owner in any capacity, by signing, you are explicitly confirm that you have written/recorded authority and/or mandate to act on their behalf.

This must be signed by:

- the owner(s) as well as their spouse or partner, or
- the initial applicant(s)

NAME AND SURNAME	SIGNATURE OF APPLICANT(S)	DATE

Once you have completed your declaration, hand-deliver it to your nearest walk-in centre or email it to Indigent.Relief@capetown.gov.za to apply for indigent relief or to rates.rebate@capetown.gov.za to apply for a rates rebate, or register it via **e-services** or submit it via post to:

Revenue Department
Civic Centre
PO Box 655
Cape Town 8000

Contact the call centre on 0860 103 089 if you have any further queries.



DECLARATION FORM

I/We hereby declare that the information supplied on this document is both true and correct.

I/We further declare that if any information provided by me/us was knowingly, unlawfully, and/or incorrectly recorded in this document, the City reserves the right to withdraw and revoke any rebate, benefit, reduction, write-off, etc., in its entirety.

Self-employed:	Yes	No	Income	
Bank account:	Yes	No		
Bond:	Yes	No		
SASSA income:	Yes	No	Amount	
Unemployed:	Yes	No		

Next of kin declaration (in support of J192/J170): I hereby confirm that I/we do not have the financial resources to attend to the transfer of the immovable property. The estate has also not been finalised by the Master's Office.

Applicant(s)' names (next of kin):

Other:

Detail and signature of applicant:

Name			
Surname		ID number	
Address		Postal code	
Contact number		Date	
Signature			

Responsible official:

Print name and surname	Signature	Date